



Brooker Community School, Inc.
Board of Directors
Tuesday, January 23, 2024 @ 6:02 pm
BCS * 18551 Charlotte Ave., Brooker, FL 32622
352-485-1545

A governing board meeting was held on January 23, at 6:02 p.m. For more information about this meeting or to provide information to be considered at the next meeting, please contact Dr. Felecia Moss at felecia.moss@brookercs.org . The meeting will include discussion regarding matters pertaining to Brooker Community School.

1) **Call to Order** (Establish Quorum) – S. McRee

The meeting was called to order by Suzanne McRee at 6:02 pm and recognized a quorum.

Members present: Suzanne McRee, Randy Starling, Jerome Kelley, Gail Cook and William Harrell.

Staff present: Ashley Shelton; Stephanie Nash, Dr. Moss, and Cynthia Sirmans

2) **Pledge of Allegiance**

Community member/Volunteer, Eddie Barnes, led the group in the Pledge of Allegiance.

3) **Approve** Board Chair called for a request to make a change to the Agenda for the meeting to add the Emergency Meeting Minutes from the December 30, 2023 meeting held via phone. Motion to amend the Agenda for tonight. Motion from Jerome Kelley and second by Gail Cook, the Board unanimously approved the December 31, 2023 meeting minutes.

4) **Approve** Regular Meeting Minutes for November 28, 2023.

Motion from Jerome Kelley and second by William Harrell, the Board unanimously approved the November 28, 2023 meeting minutes.

5) **Business/Finance** – R. Starling

Receive Financial Statement through December 31, 2023

6) **Board Business** – S. McRee (unless otherwise stated)

- a. Discuss/Approve - Review of DOJ Consent Order and Requirements.

We are under a DOJ Consent Order, and we are in compliance with our requirements by reaching out beyond the 32622, sending out flyers, and visiting local churches in the area.

- b. **Discuss/Approve** - Bradford County School District Meeting
Was held yesterday, January 22, 2024 at 8:30 am. Those board members in attendance were Suzanne McRee, Randy Sterling, Jerome Kelley and William Harrell. Even if we are not on the agenda, in the future we should try to have a board member present to represent our school during these meetings. One of the items discussed were the New World Outreach. This program allows students to receive books. Mr. Kelley added he had already spoken to Dr. Moss about the program. We got the information from the state about three weeks ago. Dr. Moss reached out to Ms. Shelton to put the link to the application on our school's website. An email went out on our FOCUS. Dr. Moss added after she received the dates about the events in our area, I also sent out the scan code to parents so they can sign up for these events. Mrs. McRee added in the future she would like our school to be a Host School for some on the reading events in the area. We will work out a schedule to ensure we have representation at these meetings. There were two items on the agenda for us. One was, we had submitted the Amendment to the Charter to include 6th grade for the 24 – 25 School Year. It was accepted so next year we will have 6th grade here at our school. This came at an opportune time as we can start advertising that we are a K-6th school. This makes our school in alignment with any other Bradford County K-6th School. The other item was an evaluation system for our teachers. One of the things was that it would have to be accepted and approved by the school district. Dr. Moss had submitted the request to use the Florida Consortium of Public Charter Schools Evaluation System for our teachers. It was approved, we have a system for our teachers and administrators.
- c. **Discuss/Approve** - Lease agreement update
Board Chair stated when we started our school we knew that we were starting our Brooker Charter School lease agreement.

We have asked that, that be transferred, however there are a lot of legal issues we all have to go through. One example, is apparently you have to surplus the property. So the legal process to surplus the property and then something happens. The school attorney and our attorney Jackson's are in communication now to move this forward now.

d. **Discuss/Approve** - 6th Grade (amendment to Charter)

Board Chair indicated that she had jumped the gun on that. So were good on that. No action needed on it.

e. **Discuss/Approve** - Alumni Reunion update

The fundraiser that Mr. Kelley was referring to was the tickets for the Alumni Dinner. He had some extra flyers here and wanted to make sure everyone gets a copy of our flyer. The fundraiser is The Brooker Elementary Junior High School Reunion. This is for anyone who has ever attended the Brooker Elementary School during the years from 1910 to 2021. It is being advertised as that a Reunion for anyone who attended. You can purchase a seat for \$50 or more donation. If someone purchases a ticket and decides not to attend it is just that a donation. All proceeds will go to the Brooker Community School. Just so everyone knows the reason the logo was picked as "Back to your Roots," the roots are for those who attended from 1910 to 2021 and the leaves are from 2023 to know. Two hundred seventy-five seats available, first come, first serve. There will be a silent auction with numerous items and a live auction for at least two items. One is Charter Fishing Trip and the other is Four Atlanta Brave Tickets with parking spots to go with it. We'll have a live auctioneer and should be lot of fun. Mrs. McRee added she had just received tickets to Wild Adventure that will be a part of the silent auction.

f. **Proposed /Ongoing Agenda Items for Next Meeting.** Mrs. McRee asked if there were any agenda items to be added to the next board meeting. She also added that anyone, not just the board members are able to add items to the meeting agenda. They

would just need to contact Dr. Moss. Mr. Kelley added Early Enrollment for the next meeting agenda.

7) Reports to the Board -

A. Principal's Report – F. Moss

CSP Grant Update – Dr. Moss gave an update as to where we currently stand with the grant. She passed out a spreadsheet and explained in detail items covered and not covered. Also making reference to particular items listed in the initial draft. She met with the DOE January 7th and discussed future deadlines and hard dates. The reallocation of money for items that were not covered was also discussed. As well as the procurement of new quotes for a bus due to the expiration of the first quote in the earlier stages of the grant. The request for a new and used buses were approved, however the original quote for both has expired. Currently there is not release date for the grant monies. Dr. Moss then opened the floor to questions.

Onsite monitoring for FAST Test – Dr. Moss informed the board that we have been selected for On-Site Monitoring. She explained the process and gave information regarding the training requirements from our teachers and staff. Opened the floor for any questions regarding testing.

Bus Rider Report – Dr. Moss gave report of the Brooker Community Bus expenses. The number of students riding the bus in the morning to school has decreased to 1 (one) or no students for the morning first route. There was also no one riding the second route to school in the morning. Recently the morning route has been discontinued for the remainder of the school year. The morning routes consisted of Lake Butler and Worthington Springs. She added we are not required by DOJ to provide transportation. The afternoon route will continue with our regular routes.

B. Diversity Committee – W. Harrell – The meeting minutes from the first Diversity Committee meeting were provided to the board and members present. Items highlighted by Mr. Harrell were, enrollment and employee minority percentages. Transportation in regards to the bus issues were also mentioned in his brief.

C. Parent Representative – J. Kelley – Mr. Kelley gave report stating not parent calls to report at this time.

D. Student Advisory Committee – G. Cook – The meeting minutes from the Student Advisory Committee meeting held November 14, 2023. Eight members were present. Minutes were distributed to all present. Items covered in the meeting were the revision and acceptance of bylaws, the election of officers and student goals discussed. Next meeting is scheduled for January 30, 2024 at 6 pm. Officers are as follows: Chair – Amy Moore, Vice Chair – Edrick Hamilton, Secretary – Madeline Hersey, and Treasurer – Ashley Shelton.

E. Board Chair Remarks – S. McRee

No additional remarks

7) Public Comment on Non-Agenda Items

Ms. Patsy Pullen added the Alumni Event is not for just Alumni members.

8) Adjournment Time: 7:06 p.m.